

THE WELCOME PACKET

When your registration form and fee are received at Kolbe, you will be sent by priority mail a Kolbe Academy WELCOME PACKET. If the registration and a book order are received at the same time, they will be given priority and will be sent together.

Each year families will receive the following family-specific materials:

Per Student:

- 4 Quarterly Report Checklist forms
- 1 attendance record
- 1 Course Of Study Introductory Cover Sheet (1-8)
- 1 Guide to the Syllabi, Course Plans, and Quarterly Tests for grades 9-12
- 1 Course of Study form
- 1 Book Report Information and Format
- 4 paper report cards
- 1 cardstock report card (for your own records)
- 1 Request For Release Of Records And Transcript Of Credits (new students only)
- Course Syllabi And Week-by-week Course Plans
- Sample Quarterly Tests with answers for most core curriculum courses
- Assessment Tests, if requested

Per Family:

- Parent As Counselor—handbook for planning a high school course of study, and a Chart of High School Studies (for new families with students in grades 8-12 and re-registering families with students in grade 8)
- Home School Legal Defense Association Application

The Welcome Packet booklet contains the following and will be sent to new families only. Re-registering families should retain this booklet for future reference:

Kolbe Academy's Objectives:

- Synopsis of the Methods and Objectives of Ignatian Education
- The "Principle of Subsidiarity: What is it? How does Kolbe live by this principle?"

To You, The Parent and Teacher:

- Guide for Kolbe home schoolers
- Quarterly reporting guidelines
- A sample daily grade record
- "What to Look for in Compositions"

Home Schooling Articles:

- "Lost Tools of Learning" by Dorothy Sayers
- "Blocking Internet Pornography"
- "Speak, Write, and Act"

AFTER YOU RECEIVE THE WELCOME PACKET...

- An Academic Advisor will be in touch with you shortly after you receive your Welcome Packet to welcome you to our program. You should expect this call within two to three weeks of your receipt of the Welcome Packet, giving you enough time to carefully read through all the material. The advisor will make sure that you have received and understand all the contents of the Welcome Packet. Our families overseas may receive their welcome calls via e-mail.
- The advisor can assist you in placing your book order based on the particular academic requirements of your children. However, enrolling families need not wait to consult with staff before ordering books. Kolbe home school families are free to substitute our selections with courses and materials of their own choosing.
- If you are administering assessment tests, you may correct the tests yourself or send the completed tests to Kolbe for correction and review by an advisor.

GENERAL EDUCATIONAL GOALS

Religion

- The orthodox Catholic Faith
- Common prayers (by heart)
- The meaning and purpose of all seven Sacraments
- Preparation for reception of the Sacraments
- The history of the Church--the primacy of St. Peter, patristics, the Councils, Vatican I and II documents, Church law, encyclicals, and doctrine, as well as the lives and writings of the saints

History

- The Incarnation is the central event in the course of Christian history
- The four facts of history: places, dates, people, and events—mastery of these broadens and perfects the memory
- Great civilizations of Greece and Rome: this study is introduced in the fourth and fifth grades and also comprises the first two years of the high school program

Mathematics

- Basic operations, measurements, functions, decimals, estimation, negative numbers, percentages, line graphs, exponents, probability, geometric shapes, and logic
- Middle school courses include introduction to algebra and geometry in preparation for Algebra I, Geometry and higher level mathematics courses.
- Advanced Mathematics (Calculus, Trigonometry, Coordinated Geometry, Advanced Algebra) are recommended to students who finish Algebra II by the tenth or eleventh grade

Language Arts

- Critical reading of literature
- Composition work
- Poetry
- Creative writing
- Vocabulary
- Rules of grammar
- Penmanship
- Spelling
- Research skills

Foreign Languages

- The study of Greek and Latin develops the intellect and understanding
- These two languages also provide the basis for a fuller knowledge and understanding of our own and other modern languages
- Students can begin classical language study in the fifth grade or even earlier
- Students are encouraged to study three additional years of language in high school

Phonics/Wordstudy

- Phonics is studied in Kindergarten through sixth grade
- In the primary grades, vocabulary is developed through reading and studying challenging material
- Formal vocabulary study is introduced in fourth grade and continued throughout high school

Science

- Concentration on plants and animals, the food chain, rocks and minerals, weather, the solar system, energy and motion, earth, life, and physical science
- Textbook perspectives on evolution are enhanced in the course plans by explaining Church teaching

Literature

- Reading for the Kolbe student involves capacity in four skills: assimilative, recreational, vocational, and critical
- In grades 1-3, students are introduced to great literature through readers and independent book reports
- In grades 4-6, students continue their study of great literature through readers and the Elementary Literature course plans
- Junior High students explore the world of literature through the Junior High Literature course plans
- In high school, the classics determine the scope of the literature program

Geography

- Begins with the mastery of map reading in elementary grades
- Continues through the twelfth grade integrated as an indispensable component of the history material being studied

REGISTRATION FEES

	Grades 9-12	Grades 7-8	Grades 1-6:	Kindergarten:
Oldest Student	\$290	\$265	\$245	\$150
Additional Students	\$200	\$165	\$145	\$115
After 5 Students	You never pay for more than five students!			

HOW TO REGISTER

- Fill out the enclosed registration form (one can also be downloaded from our website at www.kolbe.org) and send it to Kolbe with payment per the payment plan options below. If registering for a half year or individual courses, the total annual fee is due upon registration. One quarter of the annual registration fee is non-refundable. **Kolbe Academy reserves the right to refuse or discontinue service at their discretion.**
- Forms of payment accepted include: cash, check, money order, Visa, MasterCard, and Discover.
- Families may choose one of two payment plans for the annual fee:
 1. *Plan A:* Payment in full upon registration. **If paying by check or money order, the annual fee must be PAID IN FULL at time of registration.**
 2. *Plan B: Does not apply to book orders.* Payment of one-fourth of the annual fee at the time of registration, with 3 additional installments due the 1st of the month, every other month beginning the month after the start of your school year. **You must authorize automatic payments** charged to your card when installments are due. **There is a \$5.00 per transaction (\$20.00 total) processing fee.** If registering for one semester or only one child for Kindergarten, plan B is not available. If you withdraw, you are liable for the full registration fees according to the Kolbe refund policy (see page 59 of the catalog). I have read, understand and approve the above information. **Plan B is not available if registering for half year, kindergarten only or individual course(s)—the total annual fee is due upon registration.**
- When calculating the annual fee, **students are counted from the oldest to the youngest.** For example, if enrolling four students, grades 10, 8, 6 and Kindergarten, the high schooler is assessed as oldest (\$290), the 8th grader next (\$165), then the 6th grader (\$145), and the Kindergartener last (\$115), for a total of \$715.
- All registration fees must be paid in full before registering for the next school year.**
- Registrations are accepted **year-round**. Families choose when to start their school year.
- For registration purposes, a school year is a 12-month period. Re-registration is not automatic—families must fill out a registration form each year they wish to continue with Kolbe Academy.
- To register in the program for one semester of a school year, the fees are \$200 for grades 4-12 (grades 4-8 include the literature programs), \$145 for grades 1-3, and \$115 for kindergarten.
- We encourage families to take full advantage of all assistance available to them during the course of their school year: advisor advice, quarterly reporting, record keeping, etc. Full assistance registration does not require that a family use all the services available or curriculum materials provided. It does, however, obligate the family to payment of the annual fee regardless of the assistance a family has needed or requested.